

Metronet Governing Board Meeting · Tuesday, January 16, 2018 · 3:00 p.m. · Suite 320

Present: Lindsey Dyer, Lisa Gearman, Tori Jensen, Anne Rojas, Paul Ryberg, Tom Shaughnessy, Diane Wallace-Reid
Staff: Olivia Moris, Ann Walker Smalley, Deanna Sylte

I. Call to order

The meeting was called to order at 3:00 p.m.

II. Approval of agenda

Tom Shaughnessy moved to approve the agenda as written; Diane Wallace-Reid seconded; approved unanimously.

III. Minutes of 11/21/17 meeting

Approved by consensus.

IV. Approval of November & December 2017 Bills

The Board reviewed the checks written.

Diane Wallace-Reid moved to approve the November 2017 checks written; Anne Rojas seconded; approved unanimously.

Tom Shaughnessy moved to approve the December 2017 checks written; Diane Wallace-Reid seconded; approved unanimously.

V. Financial Statement – December 2017

Informational only.

VI. Old Business/Updates

Minneapolis Public Schools contacted Metronet about a possible abbreviated MILL program for this year that would be possibly held in March-May at South High School. Ann and Olivia are discussing it with MPS.

VII. New Business

A. Retention Policy

Metronet is beginning to go through files to determine what needs to be retained and what could be purged, and therefore needs to have a retention policy in place. Part of the motivation for this project is the fact that our building has been sold. No big changes are expected, but a file review needs to be done anyway. The proposed policy was adapted from one created by CMLE (the multitype for central Minnesota). The board reviewed the policy and felt it was satisfactory. It was suggested that a copy be sent to the State Library for their information.

Lisa Gearman moved to approve the retention policy as presented; Diane Wallace-Reid seconded; approved unanimously.

B. Strategic Planning – Update session

Ann Walker Smalley noted that we need to hold a formal strategic planning session and possibly hire a consultant to lead the process. Our current policy is good, but we should to an environmental scan and look ahead to possible changes to system structures, etc. Ann is looking for suggestions for consultants and existing plans from other organizations that we could examine. Paul Ryberg volunteered to help review plans.

C. Upcoming Events

ELM Expo – February 24

Twins Archive – March 10

Job Hunting/Career Connections – TBA

Group attendance at showing of the film “The Public” – assessing interest

OutFront session on LGBTQIA issues and libraries

Legislative Day – March 6 (briefing the night before). Legislative activities will also include a library information fair, videos about how to meet with legislators, what Library Legislative Day involves, etc., a contest for the best “Because” statement about how libraries make a difference, and Virtual Library Legislative Week.

VIII. Director’s Report

AWS gave an overview of Metronet activities (written report provided to board).

IX. Other / Board Sharing

Paul Ryberg noted that the Lake Elmo library will be “reopening” as part of the Washington County Library on January 20.

X. Next Meeting – March 20, 2018

XI. Adjourn - The meeting adjourned at 4:22 p.m.