

## **Metronet Governing Board Meeting · Tuesday, September 19, 2017 · 3:00 p.m. · Suite 320**

Present: Jean Doolittle, Lindsey Dyer, Lisa Gearman, Tori Jensen, Jennifer Reichert Simpson, Anne Rojas, Paul Ryberg, Tom Shaughnessy, Diane Wallace-Reid

Staff: Olivia Moris, Ann Walker Smalley, Deanna Sylte

Guest: Marc Colin, Carpenter, Evert & Associates (auditor)

### **I. Call to order**

The meeting was called to order at 3:00 p.m.

### **II. Approval of agenda**

*Tom Shaughnessy moved to approve the agenda as written; Tori Jensen seconded; approved unanimously.*

### **III. Minutes of 5/16/17 meeting**

*Jean Doolittle moved to approve the 5/16/17 minutes as written; Anne Rojas seconded; approved unanimously.*

### **IV. FY17 Audit**

Marc Colin gave an overview of the FY17 audit. There were no significant findings, only a few minor adjustments, and the usual deficiencies (not enough segregation of duties, complete financials with footnotes not provided by staff). Overall a clean opinion. Marc also noted that the reserve fund would last for approximately 4.5 months, which falls within the recommended 3-6 month range. He also noted that as a result of reserve money being spent in FY17 there is a deficit in the unrestricted funds as set by the board. He recommended that the board consider moving approximately \$45,000 from designated to undesignated funds to cover the deficit. He also recommended that the motion be made retroactive to June 30 so it would be reflected in the final FY17 audit.

*Diane Wallace-Reid moved to approve the FY17 audit as presented; Paul Ryberg seconded; approved unanimously.*

*Paul Ryberg moved to transfer \$45,000 from designated to undesignated funds, retroactive to June 30; Tori Jensen seconded; approved unanimously.*

### **V. Approval of May, June, July & August 2017 Bills**

The Board reviewed the checks written.

*Paul Ryberg moved to approve the May, June, July and August 2017 checks written; Jennifer Reichert Simpson seconded; approved unanimously.*

### **VI. Financial Statements – August 2017**

Informational only.

### **VII. Old Business/Updates**

#### **A. MILI**

Olivia Moris gave a brief overview of MILI for the new board members. She also noted that the program is evolving this year to include an “advanced” track for people who already know a lot of MILI information. There will be two cohorts in Minneapolis Public Schools this year, one “traditional” and one abbreviated that will meet for a shorter period. MILI will happen in Elk River in 2018-19. Ann and Olivia are also working with staff in Traverse des Sioux to help them start a MILI program in their region.

### **VIII. New Business**

#### **A. FY17 Report of Results**

The Board reviewed the FY17 Report of Results.

*Tom Shaughnessy moved to approve the FY17 Report of Results; Paul Ryberg seconded; approved unanimously.*

## B. Scholarship Application

The board reviewed the application from Dhaivyd Hilgendorf to attend AASL.

*Paul Ryberg moved to approve Dhaivyd Hilgendorf's scholarship application; Anne Rojas seconded; approved unanimously.*

## C. Election of FY18 Officers

Jennifer Reichert Simpson agreed to serve as Chair; Paul Ryberg will serve as Vice-Chair; Jean Doolittle will continue as Treasurer. No formal motion was made, but agreement was unanimous.

## IX. Director's Report

AWS gave an overview of Metronet activities (written report provided to board).

## X. Other / Board Sharing

- Tori Jensen will be doing a talk for an ELL group about the collection she built at LEAP School
- Lindsey Dyer will be presenting at MLA on business reference
- Lisa Gearman will be presenting at ITEM with staff from OutFront about GLBTQ resources and books
- Ann Walker Smalley and Sam Walseth will be presenting at ITEM about lobbying/advocacy

## XI. Next Meeting – November 21, 2017

**XII. Adjourn** - The meeting adjourned at 4:42 pm.