

## **Metronet Governing Board Meeting · Tuesday, November 19, 2013 · 3:00 p.m. · Suite 320**

Present: David Byrne, Jennifer Cannon, Jeff Eide, Gina Light, Jenny McElroy, Donna Nix, Melinda Stefanski, Ann Walker Smalley-Metronet, Deanna Sylte-Metronet, LeAnn Suchy-Metronet, Marc Colin-Carpenter Evert & Assoc.

### **I. Call to order**

The meeting was called to order at 3:01 p.m.

### **II. Approval of agenda**

Ann asked to add Twin Cities Teen Conference (TC<sup>2</sup>) to the agenda under New Business.

*Melinda Stefanski moved to approve the agenda with the requested addition; Gina Light seconded; approved unanimously.*

### **III. Minutes of 9/17/13 meeting**

*Gina Light moved to approve the 9/17/13 minutes as written; Jenny McElroy seconded; approved unanimously.*

### **IV. FY13 Audit**

Marc Colin gave an overview of the FY13 management letter and audit report. He noted the following:

- The usual deficiency of having a small staff but reiterated that it was not a major concern
- Only two adjusting entries were needed, which indicates that the financial statements received by the board are a good representation of Metronet's finances
- The amount in our reserve fund is approximately \$211K / nine months of operating expenses

*Gina Light moved to approve the FY13 Audit as presented; Melinda Stefanski seconded; approved unanimously.*

### **V. Approval of September and October 2013 Bills**

The Board reviewed the checks written from September and October.

*Gina Light moved to approve the September and October 2013 checks written; Donna Nix seconded; approved unanimously.*

### **VI. Financial Statements – September and October 2013**

Informational only.

### **VII. Old Business/Updates**

#### A. MILI

Ann gave the usual overview/update of MILI activities. She noted that the program is going well in both Brooklyn Center and Minneapolis. She and LeAnn are working to identify possible new districts to participate in 2014-15.

### **VIII. New Business**

#### A. 23 Mobile Things

The program will run from January 15 through June 15, with registration open from January 15 – February 15. Ann gave an overview of the program and handed out a copy of the press release. Highlights of the overview included:

- The program is BYOD (Bring Your Own Device) with both Apple and Android platforms included.
- The multitypes are assisting in writing the 23 Things, although LeAnn is creating most of them.
- The multitypes may host "Appy Hours" for registrants to offer a chance to network, ask questions, etc.
- Virtual badges will be awarded as participants complete 5, 10, 15, and 20 Things, with a physical prize being awarded to those who complete all 23. The multitypes are working together to choose the final prize.
- Blogging is required and multitype staff and coaches will respond to participants' posts.
- The program is open to staff of any Minnesota library and includes board members, Friends groups, etc.
- On December 5 LeAnn will be participating in a Minitex webinar where she will talk about some apps and the 23 Mobile Things program.

#### B. CE Scholarship

Ann noted that the board can choose to approve this application but suggested that the guidelines be changed so that in the future scholarships are awarded to front-line staff rather than administrators. After a great deal of discussion the board decided to reject the application from Dawn Nelson.

*Jennifer Cannon moved to reject the scholarship application from Dawn Nelson; Melinda Stefanski seconded; approved unanimously.*

#### C. Officer Elections

The following members agreed to serve as officers for the 2013-14 term:

- Jeff Eide will serve as Chair. *Gina Light moved to elect Jeff Eide to serve as Chair for the 2013-14 term; Melinda Stefanski seconded; approved unanimously.*
- Jenny McElroy will serve as Vice-Chair. *Jennifer Cannon moved to elect Jenny McElroy to serve as Vice-Chair for the 2013-14 term; Gina Light seconded; approved unanimously.*
- Melinda Stefanski will continue to serve as Treasurer. *Gina Light moved to elect Melinda Stefanski to serve as Treasurer for the 2013-14 term; Jennifer Cannon seconded; approved unanimously.*

#### D. Twin Cities Teen Convention (TC<sup>2</sup>)

The Twin Cities Teen Convention will be held on May 17 at Sibley High School. Metronet is partnering with MELSA and possibly other organizations to provide a day of keynote speakers, authors, panels, and other activities aimed at teens.

#### E. Camp Read-A-Lot

The featured author for 2014 is Jack Gantos. Day Camp will be held on Thursday, August 7.

#### **IX. Director's Report**

AWS gave an overview of activities for past few months (written report provided to board).

#### **X. Other / Board Sharing**

None

#### **XI. Next Meeting – January 21, 2014**

**XII. Adjourn** - The meeting adjourned at 4:37 pm.