

Metronet Governing Board Meeting · Tuesday, September 15, 2015 · 3:00 p.m. · Suite 320

Present: Jenny McElroy, Donna Nix, Paul Ryberg, Tom Shaughnessy, Maggie Snow

Staff: Olivia Moris, Ann Walker Smalley, Deanna Sylte

Guest: Marc Colin, Carpenter Evert & Associates

I. Call to order

The meeting was called to order at 2:55 p.m.

II. Approval of agenda

Tom Shaughnessy moved to approve the agenda as amended; Maggie Snow seconded; approved unanimously.

III. Minutes of 6/23/15 meeting

Donna Nix moved to approve the 6/23/15 minutes as written; Maggie Snow seconded; approved unanimously.

IV. FY15 Audit

Marc Colin gave an overview of the FY15 audit, noting that they have issued a clean opinion. The audit resulted only in a couple minor adjustments which means the financial reports reviewed by the board during the year provide a good representation of Metronet's finances. Marc also noted that there is still approximately \$195,000 in reserve funds, with \$75,000 designated for future projects and \$120,000 for operating reserves. The board may want to look into changing some funds from designated to undesignated to help cover operating expense overages during the year.

Paul Ryberg moved to approve the FY15 audit as presented; Tom Shaughnessy seconded; approved unanimously.

V. Approval of June, July & August 2015 Bills

The Board reviewed the checks written from June, July and August.

Maggie Snow moved to approve the June, July and August 2015 checks written; Paul Ryberg seconded; approved unanimously.

VI. Financial Statements – June, July & August 2015

Informational only.

VII. Old Business/Updates

A. MILI

MILI will be held in St. Paul in 2015-16 but it will look a little different because it is part of an LSTA grant written by SPPS. It will involve teams comprised of a media specialist and teacher(s), which will be beneficial.

MILI will not be happening in Minneapolis this year because although it was approved for ProPay, the district did not publicize the information in time to get enough participants lined up before summer break. Metronet may provide some "one off" trainings and hopes to work with the ProPay staff earlier this year for 2016-17.

Tom Shaughnessy asked if Metronet would present MILI in a charter school, to which Ann Walker Smalley replied that we would if the school had a licensed media specialist and enough participants.

B. Camp Read-A-Lot

This year Camp had a total of 239 registrations. The event at Como Zoo went well even though it rained, preventing attendees from fully enjoying the venue. Metronet and MELSA are rethinking the format for future years.

Ann noted that Teen Lit Con will be held on May 7, 2016. Authors to be announced at a later date.

VIII. New Business

A. FY15 Report of Results

Ann Walker Smalley gave an overview of the written report which was included in the board materials. The appendices (program evaluations, MILI summaries, etc) were passed around during the meeting.

Donna Nix moved to approve the FY15 Report of Results; Tom Shaughnessy seconded; approved unanimously.

B. Board Recruitment

We still need two citizen representatives. Everyone is encouraged to help recruit.

C. Continuing Education Scholarships

The board reviewed the scholarship application from Donna Ohlgren.

Maggie Snow moved to approve the scholarship application; Paul Ryberg seconded; approved unanimously.

D. Board Elections

Jenny McElroy and Donna Nix are willing to continue serving as Chair and Vice-Chair, but we need a Treasurer. The board elected to table this item until the next meeting since we are missing some members.

E. Reserve Funds

The board elected to table discussion of possibly re-designating reserve funds (per Marc Colin's comments) until the next meeting.

IX. Director's Report

AWS gave an overview of Metronet activities (written report provided to board).

X. Other / Board Sharing

- Olivia Moris is the community representative for DPLA (Digital Public Library of America)
- Paul Ryberg noted that Lake Elmo Library is working to rejoin MELSA
- Ann Walker Smalley noted that MELSA has conducted interviews for a new Executive Director but no decision at this time

XI. Next Meeting – November 17, 2015

XII. Adjourn - The meeting adjourned at 4:35 pm.