

## **Metronet Governing Board Meeting · Tuesday, September 16, 2014 · 3:00 p.m. · Suite 320**

Present: David Byrne, Jean Doolittle, Lisa Gearman, Jenny McElroy, Donna Nix, Paul Ryberg, Tom Shaughnessy, Maggie Snow

Staff: Ann Walker Smalley-Metronet, Deanna Sylte-Metronet, Olivia Moris-Metronet

Guest: Marc Colin, Carpenter Evert & Associates

### **I. Call to order**

The meeting was called to order at 3:01 p.m.

### **II. Approval of agenda**

*Tom Shaughnessy moved to approve the agenda; Donna Nix seconded; approved unanimously.*

### **III. Minutes of 7/22/14 meeting**

*Jean Doolittle moved to approve the 7/22/14 minutes as written; David Byrne seconded; approved unanimously.*

### **IV. FY14 Audit**

Marc gave an overview of the management letter and draft audit. The audit received a “clean opinion” which is the highest approval given by the auditors. He noted that Metronet continues to slowly spend down the reserve funds, with approximately 10 months’ worth of operating funds remaining. He also noted that the financial reports the board reviews are very accurate – comparable to the audit findings.

*Paul Ryberg moved to approve the FY14 audit; Jean Doolittle seconded; approved unanimously.*

### **V. Approval of July and August 2014 Bills**

The Board reviewed the checks written from July and August.

*Donna Nix moved to approve the July and August 2014 checks written; Paul Ryberg seconded; approved unanimously.*

### **VI. Financial Statements – July and August 2014**

Informational only.

### **VII. Old Business/Updates**

#### **A. MILI**

There have been five meetings in St. Paul so far for licensed staff and paras. Ann noted that 26 of 28 paraprofessionals signed on for the full program. A very exciting piece of the St. Paul MILI is that a professional evaluator has been assigned to the program for the year. Also exciting is that St. Paul hired ten new media specialists this year and will hire another five for next year. The eventual goal is to have a MILI-trained library media specialist or paraprofessional in every building.

Metronet held the all-day training for Minneapolis on August 8 and has had two monthly sessions since then. There was some disruption in Minneapolis due to personnel reassignments but people stepped up to recruit participants so MILI is moving forward again this year.

#### **B. 23 Mobile Things**

Approximately 25% of participants finished the program. There have been requests for a Round Two, which the multitypes will discuss at their next meeting in October.

#### **C. Teen Literature Conference**

The 2015 Teen Lit Con is scheduled for Saturday May 9 at Sibley High School. Metronet will have a professional table at ITEM to publicize the program and collect emails from interested parties for the news list.

#### D. Camp Read-A-Lot

We had another successful year with over 200 participants. The new location worked well, but it was a bit crowded and if the weather was poor there are not enough separate areas for breakout groups so we will be re-evaluating space for 2015.

### VIII. New Business

#### A. FY14 Report of Results

Ann gave an overview of the report and passed around a set of the attachments (they were too voluminous to copy for each board member).

*Paul Ryberg moved to approve the FY14 Report of Results as written; Tom Shaughnessy seconded; approved unanimously.*

#### B. CE Scholarship Applications

The board reviewed scholarship applications from Shannon Melham and Leslie Yoder.

*Tom Shaughnessy moved to approve the scholarship application from Shannon Melham; Paul Ryberg seconded; approved unanimously with one abstention by Maggie Snow who works in the same library system as the applicant.*

*Tom Shaughnessy moved to approve the scholarship application from Leslie Yoder; Jean Doolittle seconded; approved unanimously.*

#### C. Libraries and Service Delivery Consultant Group

From the MDE website (<http://education.state.mn.us/MDE/Welcome/AdvBCT/LibrariesSvcDel/index.htm>)

The 2014 Minnesota Legislature directed the commissioner of the Department of Education to consult with people knowledgeable about state libraries and service delivery about ways to increase service delivery and collaboration between library governance systems.

The Libraries and Service Delivery Consultant Group will review options for changing library procedures and governance systems to ensure equitable and cost-effective access to library services statewide. The legislative charge also asks the group to consider ways to increase access to emerging electronic services.

A final report with recommendations is due to the Legislature by February 1, 2015.

Ann is the multitype representative to this group and is co-chair with Joyce Schneider from Washington County Library. She noted that there is a time crunch with only a limited number of two-hour meetings and that the bulk of the final report will be done by the State Library.

Maggie Snow asked if this process would involve a funding request. Ann replied that it might for specific projects.

### IX. Director's Report

AWS gave an overview of Metronet activities (written report provided to board).

### X. Other / Board Sharing

### XI. Next Meeting – November 18, 2014

**XII. Adjourn** - The meeting adjourned at 4:27 pm.